



# DROPSHIP RETURNS FORM

Thank you for your continued patronage as a dropship client.

If your customer is not fully satisfied, you may return their order within 14 days of purchase for a funds credit by completing the form below with clear and valid information.

Note: If your customer has received a Damaged/Incomplete/Incorrect item, please do not use this form and contact us immediately at dropship@dqt.co.uk.

TODAY'S DATE		ORDER DATE		ORDER NUMBER	
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DROPSHIP MEMBER NAME		DROPSHIP MEMBER EMAIL	
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CUSTOMER NAME		CUSTOMER POST CODE	
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QTY	PRODUCT NAME	COLOUR	SIZE	REASON CODE - OTHER SPECIFY

ADDITIONAL INFORMATION

**For a hassle free return, please follow these steps:**

- Please enclose this completed form within your return parcel.
- You can only return item(s) within **14 days** of purchase. Items received not within the validly period will be returned to the sender.
- Please ensure the item(s) is returned in its original, unworn condition including the original packaging and all tags.
- We aim to process returns within 2 working days of receiving the returned order at our warehouse.
- We recommend using an insured delivery service and retaining proof of postage. DQT can't be held responsible for loss or damage to your parcel by the carrier.

**Please Return Item(s) to:**

DQT Returns, 9b Beechburn Industrial Estate, Prospect Road, Crook, DL15 8JL

Note: Funds credit value is less delivery charges, but including VAT.

RETURN REASON CODE (STATE ABOVE)
1 Size Issue: 1.1 Too Big 1.2 Too Small 2 Colour Issue: 2.1 Too Light 2.2 Too Dark 2.3 Too Bright 2.4 Too Shiny 2.5 Doesn't Match Colour Scheme 3 Not Satisfied With The Quality 4 Not Satisfied With The Design 5 Reordered Correct Item 6 Ordered Extra Items to Try 7 No Longer Required 8 Delivered Late 9 Duplicate Order # Other - Specify: _____